



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
Tanggapang Pampanguluhan sa Operasyong Komunikasyon
Ermita, City of Manila

SUPPLEMENTAL BID BULLETIN NO. 1
23 May 2022

**Procurement of Freedom of Information (FOI) Tokens and
Printed Materials (2 Lots)**

(Procurement/Contract Nos. 2022-I-102A [lot 1] & 2022-I-102B [lot 2])

Anent the Pre-Bid Conference held on 18 May 2022 for the above-cited procurement, please be informed of the following amendments:

- A. Schedule of Requirements
- B. Technical Specifications

All amendments are indicated in **red**.

A. Section VI. Schedule of Requirements

The delivery schedule expressed as calendar days stipulates hereafter a delivery date which is the date of delivery to the project site.

Lot No.	Description	Delivery Schedule
1	2022 FOI Printed Materials (Details in Sec. VII. Technical Specifications)	Sample of customized items shall be delivered within ten (10) calendar days from receipt of Notice of Single/Lowest Calculated Bid.
2	FOI Organizer and Commemorative Plushy (Details in Sec. VII. Technical Specifications)	Complete delivery of the items shall be within forty-five (45) calendar days from receipt of the Notice to Proceed.

Conforme:

- For Lot 1 only
- For Lot 2 only
- For both Lots

Signature of Bidder/
Authorized representative
over printed name : _____
Designation : _____
Name of Company : _____

B. Section VII. Technical Specifications

Bidders must state “**Comply**” in the column “**Statement of Compliance**” against each of the individual parameters of each “Specifications.”

Item No.	*Description	Qty.	Unit of Measure	Statement of Compliance
LOT 1: 2022 FOI Printed Materials				
1	FOI GIFT WRAPPER Print: Full Color (1 side) Digital Print Matte Finish, Metallic Approach Color: Blue and Silver Size: 25” x 20” per roll Paper: C2S 60 (80gsm)	500	rolls	
2	FOI PAPER BAG Body Material: Matte Finish with Print Body Print: 2 Colors Back-to-back (White and Orange) Includes Ribbon Handle with logo print Ribbon Color: Orange Bag Color: Blue S: 8.5” x 5.12” x 12” = 400 pieces M: 11” x 6” x 13” = 300 pieces L: 11” x 6” x 16.5” = 300 pieces	1000	pieces	
3	FOI RIBBON Size: 1-inch x 300 yards Print: Full Color Color: Blue, White, and Orange (Gradient) Ribbon Color: Navy Blue Material: Satin	300	yards	
4	FOI CERTIFICATE HOLDER Size: Fit for A4 Size of Paper 8.5” x 14” (Add half inch allowance) Layout: Landscape Material: Outside – Leatherette, Padded Holder Color: Leather Brown Logo is embossed (3” x 3”) Inside: Brown ribbons on each side	1000	pieces	
Other requirements: (to be submitted as part of Post-Qualification)				
Three (3) samples of each customized items shall be delivered to PCOO within ten (10) calendar days from receipt of notice of LCB/SCB for validation of compliance with the Technical Specifications, and for final approval of the design/layout prior to mass production.				

*Please see attached sample images **for reference only.**

Conforme:

- For Lot 1 only
- For Lot 2 only
- For both Lots

Signature of Bidder/ Authorized representative over printed name : _____
 Designation : _____
 Name of Company : _____

LOT 1: 2022 FOI Printed Materials		
No.	Description	Reference Image
1	FOI Gift Wrapper	
2	FOI Paper Bag	
3	FOI Ribbon	
4	FOI Certificate Holder	

Item No.	*Description	Qty.	Unit of Measure	Statement of Compliance
LOT 2: FOI ORGANIZER AND COMMEMORATIVE PLUSHY				
1	<p>FOI ORGANIZER</p> <p>Materials: Outer - Premium Leather with one way zipper, Debossed Logo (front) 2.5"x2.5", with Leather Strap</p> <p>Inside: three [3] pockets for cards, Debossed FOI Text Logo 3"x0.5"</p> <p>Pocket for the Notebook on the right side 5.5"x8.5"</p> <p>Includes 60 leaves (beige paper) notebook planner with dotted and grid lines)</p> <p>Hard cover is Matte finish with Spot UV</p> <p>Includes one [1] sticker sheet (glossy finish, die cut) 5.5"x7"</p> <p>Notebook size 5"x8.25"</p> <p>Includes box with foam (Executive Style)</p>	300	pieces	
2	<p>FOI COMMEMORATIVE PLUSHY</p> <p>Type: Plush Toy</p> <p>Material: Cotton</p> <p>Size 9"x6.5"</p> <p>Colors: 6 colors</p> <p>Inclusive of:</p> <p>Embroidered logo at the back (1.5"x1.5")</p> <p>Gold frame glasses without lens</p> <p>Box with acetate and full color print (Toy Box)</p>	1000	pieces	
<p>Other requirements: (to be submitted as part of Post-Qualification)</p> <p>Three (3) samples of each customized items shall be delivered to PCOO within ten (10) calendar days from receipt of notice of LCB/SCB for validation of compliance with the Technical Specifications, and for final approval of the design/layout prior to mass production.</p>				

*Please see attached sample images **for reference only.**

Conforme:

- For Lot 1 only
- For Lot 2 only
- For both Lots

Signature of Bidder/ Authorized representative over printed name : _____

Designation : _____

Name of Company : _____

LOT 2: FOI ORGANIZER AND COMMEMORATIVE PLUSHY		
No.	Description	Reference Image
1	FOI ORGANIZER	 
2	FOI COMMEMORATIVE PLUSHY	

Pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, this Supplemental/Bid Bulletin is issued for the information and guidance of all prospective bidders and shall form an integral part of the Bidding Documents issued for said the project.

Should you have further concerns, you may contact the BAC Secretariat through the details below:

Atty. MARK WAYNE E. EUBANK
Head, Bids and Awards Committee Secretariat
Presidential Communications Operations Office
7th Floor, Times Plaza, UN Avenue Manila
Telephone No. (02) 8735-6170
Email: bac1@pco.gov.ph
Website: <https://pcoo.gov.ph>

For information and guidance.

Original Signed
Usec. OMAR V. ROMERO
Chairperson, Bids and Awards Committee

CERTIFICATION

The revisions in the Schedule of Requirements and Technical for this project are hereby approved by the End-User Unit representative:	
Original Signed CARLA BIANCA O. SERUT <i>End-user Unit representative</i>	
Prepared by:	Approved for release by:
Original Signed JOY MARIE P. PALOMA BAC Secretariat SAO, Procurement Division	Original Signed ATTY. MARK WAYNE E. EUBANK Head, BAC Secretariat Director III, Procurement