Technical Specifications

Bidders must state **"Comply"** in the column **"Statement of Compliance"** against each of the individual parameters of each "Specifications."

Procurement of Swab Tests for PCOO Officials and Employees	
Description	**Statement of Compliance**
Lot 1: Walk-in, Drive-thru, and Home Service swab tests for PCOO personnel	
I. Number of Tests	
Reverse Transcriptase - Polymerase Chain Reaction (RT-PCR) Tests (Walk-in/Drive Thru) for **960 pax** as scheduled by the PCOO.	
Home Service RT-PCR Tests for **40 pax** as scheduled by the PCOO.	
II. Qualifications/Technical Expertise	
Must be a Department of Health (DOH) accredited/certified testing center/facility to administer swab tests for Covid-19 and testing kits to be used must be FDA approved (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents)	
Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must have the appropriate license/permit, or in partnership with a third-party with the appropriate license/permit issued by the DENR or its attached agencies regarding hazardous waste management/disposal. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must be registered with the National Privacy Commission. (license/permit/certification /documentary proof shall be submitted as post qualification document)	
Has duly trained licensed medical practitioners (Medical Technologists, or Nurses, or Doctors) to perform the tests.	
Capable of providing high level of technical and proficient testing methods and can provide accurate test results within 10 hours.	
Must be on call and can perform swab tests from Mondays to Sundays 8:00 am to 5:00 pm, including holidays, through the following means: i. Drive-thru; ii. Walk-in; iii. Home Service.	
Must have a dedicated facility for drive-thru testing	
Priority/special lane for PCOO personnel.	
Laboratory or testing site must be in Metro Manila and within ten (10) kilometer radial distance from Times Plaza Building located at United Nations Avenue corner Taft Avenue, Ermita Manila.	

Must be PhilGEPS registered.	
Inclusive of all applicable taxes.	
III. Responsibilities of the Service Provider **The service provider shall:**	
be responsible for the storage and supply of testing kits to be used;	
ensure that the testing kits to be provided are FDA approved;	
administer nasopharyngeal or oropharyngeal swab (RT-PCR) to PCOO officials and employees to determine Covid-19 infection;	
ensure that in the conduct of tests, the use of personal protective equipment by medical practitioners is observed at all times;	
provide materials, medical supplies, and other necessary paraphernalia for the testing;	
adhere to all government and regulatory guidelines on swab testing by DOH and other relevant agencies;	
provide official test results within 10 hours. The PCOO shall be entitled to a free additional RT-PCR test for every test that fails to comply with the 10-hour turnaround time;	
issue a document to the personnel immediately after the procedure, indicating time of test, among others, for monitoring purposes;	
ensure that personally identifiable information (PII), data, and test results of PCOO officials, regular and contract of service employees, are kept confidential and secured in accordance with R.A. No. 10173 or Data Privacy Act of 2012; and	
Comply with all relevant rules and regulations of government agencies (e.g., DOH, IATF-EID, NTF-Covid, DBM, etc.), and industry best practices relevant to COVID-19 testing.	
IV. Payment Schedule	
Monthly Billing - Payment shall be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement. The means of verification shall be the number of test results received by the PCOO.	
V. Contract Duration	
Until the 960 tests for walk-in/drive-thru and 40 home service tests are consumed.	

Lot 2: On-site Swab tests for FOI-PMO Staff, Participants and Stakeholders	
I. Number of Tests	
SARS-COV-2 Rapid Antigen (Nasopharyngeal) Test for **180 pax** as scheduled by FOI-PMO	
SARS-COV-2 RT-PCR (Nasopharyngeal and Oropharyngeal) Test for **120 pax** as scheduled by FOI-PMO	

II. Qualifications/Technical Expertise	
Must be a Department of Health (DOH) accredited/certified testing center/facility to administer swab tests for Covid-19 and testing kits to be used must be FDA approved (licenses/permits/certifications/documentary proof shall be submitted as post qualification documents)	
Service Provider must have its own DOH accredited/certified testing center/facility/ laboratory. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must have the appropriate license/permit, or in partnership with a third-party with the appropriate license/permit issued by the DENR or its attached agencies regarding hazardous waste management/disposal. (license/permit/certification/documentary proof shall be submitted as post qualification document)	
Service Provider must be registered with the National Privacy Commission. (license/permit/certification /documentary proof shall be submitted as post qualification document)	
Has duly trained licensed medical practitioners (Medical Technologists, or Nurses, or Doctors) to perform the tests.	
Must have two (2) to (3) administering staff and can accommodate minimum of ten (10) pax per session.	
Capable of providing high level of technical and proficient testing methods and can provide accurate test results within 30 minutes after testing (for Rapid Antigen Test) and 10 hours after testing (for RT-PCR Test).	
Must be able to mobilize and perform on-site swab tests within two (2) to three (3) days from receipt of notice/schedule from FOI-PMO.	
Must be PhilGEPS registered.	
Inclusive of all applicable taxes.	
Inclusive of mobilization and PPE fees.	
III. Responsibilities of the Service Provider **The service provider shall:**	
be responsible for the storage and supply of testing kits to be used;	
ensure that the testing kits to be provided are FDA approved;	
administer nasopharyngeal swab for Rapid Antigen Test; and nasopharyngeal and oropharyngeal swab for RT-PCR Test.	
ensure that in the conduct of tests, the use of personal protective equipment by medical practitioners is observed at all times;	
provide materials, medical supplies, and other necessary paraphernalia for the testing;	
adhere to all government and regulatory guidelines on swab testing by DOH and other relevant agencies;	
provide official test results with Certificate 30 minutes after testing (for Rapid Antigen Test) and 10 hours after testing (for	

RT-PCR Test). The PCOO shall be entitled to a free additional Rapid Antigen or RT-PCR test, whichever is applicable, for every test that fails to comply with the required turnaround time;	
issue a document to the personnel immediately after the procedure, indicating time of test, among others, for monitoring purposes;	
ensure that personally identifiable information (PII), data, and test results of PCOO officials, regular and contract of service employees, are kept confidential and secured in accordance to R.A. No. 10173 or Data Privacy Act of 2012; and	
Comply with all relevant rules and regulations of government agencies (e.g., DOH, IATF-EID, NTF-Covid, DBM, c.), and industry best practices relevant to COVID-19 testing.	
IV. Payment Schedule	
Monthly Billing - Payment shall be based on the actual number of tests conducted for the month and shall be processed upon receipt of the official billing statement. The means of verification shall be the number of test results received by the FOI-PMO.	
V. Contract Duration	
Until the 180 tests for SARS-COV-2 Rapid Antigen (Nasopharyngeal) Tests and 120 SARS-COV-2 RT-PCR (Nasopharyngeal and Oropharyngeal) Tests are consumed.	

Conforme:

☐ For Lot 1 only
☐ For Lot 2 only
☐ For both lots

Name of Bidder : _____
Designation : _____
Name of Company : _____